

Kathryn Burrell

Amherst, Massachusetts, USA

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PROFILE

A creative and skilled researcher and instructor with undergraduate teaching experience using various instructional modalities and learning management systems. Possesses the ability to establish goals and attain results working independently and in a variety of team settings. Areas of research interest include genre theory, film history, documentary film, historiography, audience research, popular culture, and media studies.

EDUCATION

Ph.D. Communication, Film Studies Specialization, University of Massachusetts at Amherst, Amherst, Massachusetts, *in progress*.
Expected Graduation Spring 2028.

M.A. Communication, Documentary Studies Emphasis, Northern Arizona University, Flagstaff, AZ, 2020, with distinction, Phi Kappa Phi Honors Society.
Thesis: *Genre Fluidity In French New Wave Documentary and Fiction Films*.

B.A. Theatre, Georgia Southern University, Statesboro, GA, 2017, Film Studies Minor, *Cum Laude*, Alpha Psi Omega Honors Society.
Senior Thesis: *Dramaturgy and Videography for Chicago*.

ACADEMIC EXPERIENCE

Instructor, University Without Walls (Introduction to Film Studies)
University of Massachusetts at Amherst; Amherst, MA. Summer 2023.

- Create course syllabus and materials.
- Deliver asynchronous lectures on subject material.
- Manage student data input and grading.
- Mentor students on case-by-case basis, including employing equity practices.
- Update online learning resources as needed.

- Maintains accommodations as needed.

Graduate Teaching Associate.

University of Massachusetts at Amherst; Amherst, MA. May 2023 – present.

- Reports to the Public Speaking Course Director.
- Develops course content in relation to expertise.
- Creates weekly lectures.
- Administers assignments.
- Manages student data input and grading.
- Maintains accommodations as needed.
- Updates and maintains the course LMS.

Graduate Teaching Assistant.

University of Massachusetts at Amherst; Amherst, MA. September 2022 – May 2023.

- Assists needs administrative and specialized needs of faculty.
- Manages student data input and grading.
- Updates LMS resources as needed.
- Reports on student data input and communication.
- Maintains and updated attendance records.
- Maintains communication with students, faculty, and staff.
- Maintains accommodations as needed.
- Mentors students on case-by-case basis, including employing equity practices.
- Coordinates with faculty on lesson planning and lecturing.

Graduate Teaching Assistant and Instructor.

Northern Arizona University; Flagstaff, AZ, Aug. 2019 – Dec. 2020.

- Taught two sections of 27-seat Public Speaking course (remotely) at the request of the department chair to provide two additional sections of the required course.
- Assisted two faculty in a 370-seat Communication Analysis course (some remotely).
- Assisted approx. 30-seat History of Documentary by individual invitation.
- Created course lectures (unit and lesson plans) assignments, and syllabi using educational and professional expertise.
- Taught blended, remote, and in-person modalities.
- Managed student data input and grading.
- Maintained communication with students, faculty, and staff.
- Mentored students on case-by-case basis, including employing equity practices.

- Coordinated with the program manager on Public Speaking course development.
- Awarded highly favorable ratings of 3.9 out of 4 points from students.
- Faculty/Staff of the Month Nominee.

COURSES TAUGHT/ASSISTED

- Public Speaking (instructor of record) (UMASS/NAU)
- Introduction to Film Studies (instructor of record) (UMASS)
- Introduction to Rhetoric and Performance Studies (UMASS)
- Introduction to Media Industries and Institutions (UMASS)
- Film and TV Production Concepts (UMASS)
- Storied Encounters (UMASS)
- History of Documentary (NAU)
- Communication Analysis (NAU)

ADDITIONAL EXPERIENCE

Videographer

Office of Professional Development, UMass Amherst, Summer 2023 (May – August).

- Major project: Academic Harassment video for adopted Academic Harassment toolkits.
- Developed project from pre-production through post-production with the OFD staff and collaborators.
- Managed video shoot material including footage and equipment.
- Interdepartmental collaboration across campus.
- Regularly met for production meetings.
- Created educational videography content using Adobe Photoshop and Premiere Pro.
- Optimized videographic resources for online hosting with OFD's website coordinator.

Executive Administrative Assistant.

Women Make Movies; New York, NY. Spring/Summer 2022 (April – August).

- Temporary virtual position which required attention to detail, organization, and time management skills.
- Executed a wide-range of administrative tasks as needed by the Executive Director.
- Maintained files and confidential data for ED, Fiscal Sponsorship/Production Assistance Program, and project databases including funding and security information.

- Processed donor contributions and filmmaker disbursements in project database.
- Responsible for ensuring organization, corporation, government, and individual donor thank you letters and tax receipts were sent out in a timely fashion.
- Scheduled meetings and coordinates agendas and itineraries for the ED.
- Assisted with contract management and contract renewals as needed.
- Assumed special projects as needed.
- Supervised the Fiscal Sponsorship/ Production Assistance Program intern and delegates tasks.
- Assessed workflow and communications materials for updates and refinement.

Attractions Cast Member.

Disneyland Resort; Anaheim, CA, May – Oct. 2018.

- Leveraged entertainment industry knowledge and education to enhance customer experience and job performance.
- Responsible for guest safety and satisfaction.
- Displayed excellent communication, customer service, and leadership skills according to the company expectations.

Assistant Videographer and Photographer.

Georgia Southern University Multimedia Development Center; Statesboro, GA, Aug. 2014 – Dec. 2017.

- Southeast Regional Student Emmy Nomination, Non-News, 2015.
- Assumed temporary university photographer position and assisted the full-time photographer.
- Project managed multimedia shoots from pre-production to post-production including national and regional commercials.
- Edited video and photography using Adobe Premiere Pro and Photoshop.
- Managed office production calendars and scheduling.
- Developed the university system for headshot scheduling, editing, and delivery of professional headshots for hundreds of university employees and is still in use today.
- Increased marketing and educational multimedia production by assuming full-time professional staff responsibilities.

PUBLICATIONS

Article on Black Documentary, in-progress/invited.

“Documenting the Black Experience” 2nd edition (McFarland), editor Novotny Lawrence.

CONFERENCE PRESENTATIONS

Historiography in the Film Archive: Making New Conclusions About The American Immigration Film

Cultural Studies Association, Fairfax, VA, June 2023.

From Shield to Ass: Reassessing the Captain America Complex through Contemporary Films and Television

Popular Culture Association, San Antonio, TX, April 2023.

Genre Fluidity: Applying American Methodology to Agnes Varda.

Southwest American/Popular Culture Association, Albuquerque, NM, Feb. 2021.

CONTINUING EDUCATION

DEFA Film Library East German Summer Film Institute

Blackness and Black Experiences in DEFA and East Germany
University of Massachusetts at Amherst, June 11-17, 2023.

Georgia Governor's Honors Program.

Valdosta, GA, 2013.

New York Conservatory for Dramatic Arts.

Summer Training Program.
New York, NY, 2012.

AWARDS AND HONORS

- Non-Working Summer Fellowship, UMass Amherst Dept. of Communication, May 2023.
- Laura Bassi Scholarship, Editing Press, April 2023, *partial offer, declined*.
- Phi Kappa Phi Honors Society, 2020.
- Phi Kappa Phi NAU Graduate Scholarship, 2020.
- Faculty/Staff of the Month Nominee, Northern Arizona University, Dec. 2019.

- Kennedy Center American College Theatre Festival (KCACTF) Nominee: Dramaturgy, *Chicago*, 2017.
- KCACTF Nominee, Acting, *The Mystery Cycles: Creation*, 2016.
- KCACTF Nominee, Dramaturgy, *Twelfth Night*, 2015.
- Southeast Regional Student Emmy Nomination, Non-News, 2015.
- Alpha Psi Omega Theatre Honors Society, 2015.
- President's List, Georgia Southern University, Fall 2017.
- Dean's List, Georgia Southern University, Fall 2014, Spring 2015, Fall 2015, Spring 2016, Fall 2016, Spring 2017.

SERVICE

- Communication Graduate Students Association, Research and Intellectual Life Committee Representative, Fall 2023 – current.
- Virtual Actor, Playwriting Finals, Georgia Southern University, 2022.
- Documentarian and Volunteer, Days for Girls, Flagstaff, AZ, 2019 – 2020.
- Graduate Appeal Hearing Board, Northern Arizona University, 2019 – 2020.
- Victim Services Actor, Flagstaff, AZ, 2020.
- Photographer, Videographer, and Volunteer, High Country Humane, Flagstaff, AZ, 2018.
- Photographer and Videographer, Georgia Southern Department of Theatre, 2016-2018.
- Judge, GCA Student Film Festival, 2018.
- Judge, Campus Movie Fest, Georgia Southern University, 2018.
- Foster and Volunteer, Statesboro Humane Society, 2015-2017.
- Performer, Princess Productions (Now *Character Pros*; Appearances and Charity Events), 2014-2018.

SKILLS

Adaptability
 Flexibility
 Detail-Oriented
 Critical Thinking
 Problem Solving
 Communication
 Collaboration
 Teamwork
 Time Management

Creativity
 Leadership
 Writing
 Teaching
 Organization
 Public Speaking
 Project Management
 Course Creation
 Discussion Leading

Evaluation
Social Media
Multimedia Technology
Adobe Premiere Pro, Photoshop, Lightroom, Audition
Desire2Learn
Blackboard Learn
Moodle
Basic HTML, CSS
Basic SEO

Wordpress
Wix
Microsoft Office/Office365, including Word, Outlook, Excel, Teams, and SharePoint
Google Apps
Zoom
Slack
Discord
PC and Mac systems
French (elementary proficiency: reading, speaking, and writing)

REFERENCES

Available upon request.